



# FACT SHEET 2019/2020

## KOBE UNIVERSITY Faculty/Graduate School of Law Student Exchange Program

### INSTITUTION

Name of Institution	Kobe University Faculty of Law Graduate School of Law
Contact Office	Student Affairs Office, Graduate School of Law
Website	<a href="http://www.kobe-u.ac.jp/en/">http://www.kobe-u.ac.jp/en/</a> <a href="http://www.law.kobe-u.ac.jp/english.html">http://www.law.kobe-u.ac.jp/english.html</a>
Postal Address	2-1 Rokkodai-cho, Nada-ku, Kobe, Hyogo 657-8501 JAPAN
Email Address	law-kyomu-inter@office.kobe-u.ac.jp

### ADMISSIONS INFORMATION

Application Deadlines	*All application materials must be submitted by e-mail attachment and <b>through the home institution</b> by the following deadlines.
Fall 2019	Apply between March 11 to April 10, 2019 inclusive
Spring 2020	Apply between September 12 to October 11, 2019 inclusive
Application Documents	Application forms to be downloaded from the following website: <a href="http://www.law.kobe-u.ac.jp/english/admission/program.html">http://www.law.kobe-u.ac.jp/english/admission/program.html</a>
	<b><u>1. Application Form &amp; Purpose of study abroad and study plan</u></b> *All forms must be typed. Handwritten applications will not be accepted. *Please attach a digital picture to the application form. *The “Purpose of study abroad and study plan” attached to the Application Form is an important document which will be reviewed both for the applicant’s acceptance and for designating one professor who will be the student’s academic adviser during his/her study at Kobe university.
	<b><u>2. Academic Transcript</u></b> Submit applicant’s latest original academic transcript in English.
	<b><u>3. Certificate of Eligibility (CoE) Application Form</u></b> *All forms must be typed. Handwritten applications will not be accepted. *To be sent in Excel format, not in PDF. *Refer to the attached sample. *Please attach a digital picture to the application form.
	<b><u>4. Financial Statement</u></b> The financial statement is very important for CoE screening. Please submit documents supporting the “Method of support to meet the expenses while in Japan (Section 26 of Application for CoE). Examples of Supporting documents are: A recent bank statement (more than 100,000 JPY balance per month of stay at Kobe University; e.g. 600,000 JPY for one semester); copies of current bank passbooks; a Certificate of employment of the applicant’s financial sponsor, in addition to a certificate of his/her annual income.

	* Please submit the original document accompanied by a translation into either English or Japanese, unless originally issued in one of these languages.
	<b><u>5. Digital Picture</u></b> *Attach a digital ID picture on Application form and CoE. *Scanned pictures will not be accepted. *The picture must show the applicant him/herself alone. *Applicant must face squarely to the front and remove hats, caps or head coverings. *No back ground or shadows *The picture must be clear, and must be taken within 3 months prior to submission
	<b><u>6. Copy of the Passport ID Page</u></b>
	<b><u>7. Certificate of English Language Level (if any)</u></b>
	<b><u>8. Certificate of Japanese Language Level (if any)</u></b>
Send to	law-kyomu-inter@office.kobe-u.ac.jp *All application materials must be submitted by e-mail attachment <b>through the home institution.</b>

Schedule for October (Fall Semester 2019) Enrolment	
March 11, 2019	Application period begins
April 10, 2019	Application deadline
June	Notification of application result
August	CoE sent to student
Early September	Announcement of dormitory allocation
End of September	Dormitory Check-In
Early October	Orientation
October 1, 2019	Classes begin
Schedule for April (Spring Semester 2020) Enrolment	
September 12, 2019	Application period begins
October 11, 2019	Application deadline
December	Notification of application result
February	CoE sent to student
Early March	Announcement of dormitory allocation
End of March	Dormitory Check-In
Early April	Orientation
April 1, 2020	Classes begin

## ACADEMIC INFORMATION

Academic Calendar	<a href="http://www.kobe-u.ac.jp/en/about_us/academic_calender.html">http://www.kobe-u.ac.jp/en/about_us/academic_calender.html</a>
Fall	October 1st to March 31st (October 1st ~ Early February *End of final exams)
Spring	April 1st to September 30th (Early April ~ Early August *End of final exams)
Language of Instruction	Japanese, English *A number of courses are offered in English. <a href="http://www.law.kobe-u.ac.jp/english/courses/syllabus_e.html">http://www.law.kobe-u.ac.jp/english/courses/syllabus_e.html</a>
Language Requirement	There is no language requirement, but applicants are expected to have Japanese and/or English ability sufficient to follow the courses.
Academic Load	All international students including exchange students must take at least 10 lesson hours (equivalent of 5 to 6 courses) per week according to the Immigration laws.
Course Types	There are 3 types of courses offered at Kobe University according to patterns I - III described below. Patterns I and II are "quarter courses", and III takes the format of "semester courses". As it depends on the course, please see the syllabus for further information. 1) 1 course per week for 8 weeks (including examination days) 2) 2 courses per week for 8 weeks (including examination days) 3) 1 course per week for 16 weeks (including examination days) *1 course is regarded as 120 minutes at Kobe University. (Actual lecture is 90 minutes.)
Courses/Credits	Courses include lectures, seminars, experiments, exercises, and practical training. Each quarter is eight weeks long including examinations. Course grades are announced in each quarter. However, course credits are acquired at the end of each academic semester. One credit is usually awarded for fifteen hours of lectures. (For example, one lecture which is two hours long, offered once a week for eight weeks including examination days.) To receive one credit, a total of forty-five hours of study are required. This includes self-study hours to prepare for or review classwork.
Grading System	5-level grading system: S (90-100), A (80-89), B (70-79), C (60-69), and F(below 59)
Courses/Programs	<b>Syllabus</b> Syllabus are available about 2 weeks prior to the start of the semester. <a href="https://kym-syllabus.ofc.kobe-u.ac.jp/campus/campusquare.do?_flowExecutionKey=c8E237A34-86B7-E8CC-238D-DA9AB9124959_kA4A72A1E-781F-2EB5-E8EA-260662C13B98">https://kym-syllabus.ofc.kobe-u.ac.jp/campus/campusquare.do?_flowExecutionKey=c8E237A34-86B7-E8CC-238D-DA9AB9124959_kA4A72A1E-781F-2EB5-E8EA-260662C13B98</a> <b>Courses offered in English</b> <a href="http://www.law.kobe-u.ac.jp/english/courses/syllabus_e.html">http://www.law.kobe-u.ac.jp/english/courses/syllabus_e.html</a> <b>Kobe University Educational Program on Current Japan (English, English/Japanese-taught Program)</b> <a href="http://www.office.kobe-u.ac.jp/intl-prg/epocj/english/">http://www.office.kobe-u.ac.jp/intl-prg/epocj/english/</a> <b>Japanese Language Courses</b> The Center for International Education (CIE) offers free Japanese language courses for exchange students. Students who wish to take these courses are required to take the online level check test prior to the semester. <Non-credit bearing courses> *Integrated Japanese Course is open to all exchange students.

	<p>*Intensive Japanese Course is developed for MEXT (Japanese government) scholarship students. Exchange students can be enrolled in this course on an availability basis only. &lt;Credit bearing course&gt;</p> <p>*Japanese Language and Japanese Studies Course (advanced level) is for undergraduate students only. <a href="http://www.kisc.kobe-u.ac.jp/english/program/laboratory_course.html">http://www.kisc.kobe-u.ac.jp/english/program/laboratory_course.html</a></p>
Course Registration	Course registration is available only after arrival, and there is no pre-registration.

## PRE DEPARTURE

Accommodation	<p><b>Kobe University Residential Facilities</b></p> <p>Please request in the application document. Exchange students are given priority for room allocations in the university dormitories. The final dormitory allocation is confirmed about 1 month prior to arrival. The room type is single only. <a href="http://www.kobe-u.ac.jp/en/campuslife/housing/accommodation.html">http://www.kobe-u.ac.jp/en/campuslife/housing/accommodation.html</a></p>
Visa Application	<p><b>Certificate of Eligibility (CoE)</b></p> <p>Kobe University applies for CoE on behalf of incoming students after the issuance of acceptance letter. The immigration process usually takes about 1 month. Upon successful issue of CoE, Kobe University sends the original acceptance letter and the CoE that are needed for visa application in student's home country.</p> <p>*A CoE is issued before a visa application by the immigration as evidence that the foreign national meets the conditions for landing in Japan. A foreign national who has a CoE can get a visa easier at an embassy or consulate within the standard processing period. Also landing permission will be given quickly if students show CoE to an immigration officer.</p> <p><b>Visa</b></p> <p>The applicant must apply in person to a Japanese embassy or consulate in their country. Visas cannot be obtained after arriving in Japan.</p>
Tuition	None for Kobe University (Based on the agreement, the students will pay regular annual tuition to their home universities.)
Estimated Living Expenses	<a href="http://www.kobe-u.ac.jp/en/campuslife/life/index.html">http://www.kobe-u.ac.jp/en/campuslife/life/index.html</a>
Vaccination	<p>Kobe University has implemented the Measles and Rubella Registration Policy, and all newly-enrolled Kobe University students must submit a certificate demonstrating inoculation and an antibody test against measles and rubella at the medical examination held at Kobe University. Those who do not submit such a certificate will be required to take an antibody test in Japan.</p> <p>Measles and Rubella - Control and Prevention (P.15) <a href="http://www.kobe-u.ac.jp/documents/en/international-students/current/en2017guidebook.pdf">http://www.kobe-u.ac.jp/documents/en/international-students/current/en2017guidebook.pdf</a></p>